



## 2020 DONATION FORM

Yes! I would like to make the following contribution to the 2020 Montclair Elementary School Auction, which will be held on **Saturday, February 22, 2020.**

### Donation information:

Item/Service/Talent Name \_\_\_\_\_

Check here if new donation

Check here if renewal

Description: (Please be as specific as possible. It helps us list/sell or acknowledge your donation(s) service(s) talent(s):  
\_\_\_\_\_  
\_\_\_\_\_

Approximate retail value: \$ \_\_\_\_\_

Expiration date (if any): \_\_\_\_\_

*(Note: suggested expiration date for gift certificates: April of 2021)*

Any restrictions: \_\_\_\_\_

### Gift Certificate/Merchandise:

Tangible items:	Intangible items:
Item is enclosed	Gift certificate is enclosed
Item will be sent under separate cover	Certificate will be sent under separate cover
Item needs to be picked up	Descriptive materials enclosed

Contact Name \_\_\_\_\_ Title: \_\_\_\_\_

Business Name \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Please complete and return this form and provide your contribution no later than **February 14, 2020.**

By mail: 1757 Mountain Blvd, Oakland, CA 94611, Attn: Otter Bash Procurement Team

By email: You can also contact us by email at [otterbashdonations@montclairschool.com](mailto:otterbashdonations@montclairschool.com)

Montclair PTA Tax ID# 94-6183886 | 1757 Mountain Boulevard, Oakland, CA 94611

[otterbashdonations@montclairschool.com](mailto:otterbashdonations@montclairschool.com) | [www.montclairschool.com/otterbash2020](http://www.montclairschool.com/otterbash2020)